

Tracey Dishman Patterson

traceypatterson.com

tracey@traceypatterson.com

Summary

Project manager with over 20 years IT experience including computer networking, application development and web development. Professional with corporate, small businesses, and nonprofit experience who prioritizes team communication.

Experience

Virtual Reality Software Project Manager June 2020 - current *Holly Construction / self*

Create virtual reality training simulations for industrial construction company

- Developed and completed project plans to create 3 customized VR simulations for increasing safety awareness among construction workers.
- Designed simulations with stakeholders, ensuring tasks met OSHA-compliance rules.
- Recruited and managed 3 different software development teams of 3, remotely and in-house.
- Wrote code to outline application structure including user and goggle interfaces.

Web Developer

2019

Self

Developed and launched web storefront with 400+ products for successful brand retailer

- Integrated e-commerce website with existing Squarespace inventory and POS backend.
- Built-up product database to enhance inventory management (adding SKUs, pricing variants, product versions, etc), order management (shipping scales, fulfillment status, etc.), and analytics.
- Managed product photography for images on the website.

Business Coordinator

2019 - 2022

Saints Andrew & Benedict parish

- Managed business operations of a Catholic parish in the Archdiocese of Detroit.
- Implemented technology during pandemic for parish and 2 neighboring parishes including live streaming for services, online contributions, automated phone information service, and Zoom meetings and classes.

Computer Instructor

2015 - current

Perry Outreach Center

- Developed introductory computer training program for non-native digital users, over age 55.
- Designed 4- and 12-week courses on Windows, Microsoft Office, Internet and WordPress sites.
- Trained 3 instructors on implementing these courses.

Computer Instructor

2009

The Resource Network

Developed program to help under-employed adults pass MS Office certification exams.

Network Administrator

2005 - 2007

LVAD Technology

Maintained Windows 2000 Server network and coordinated technology projects.

Certifications

- Google Project Management Certificate
- CompTIA Network+
- Microsoft Office (Word, Excel, Powerpoint)

Software

- Application Development: Unity / C#, JavaScript, PHP, Python, Visual Basic
- PM Management Software: Asana, Microsoft Project, Monday, Git, Plastic SCM
- PM Methodologies: Agile, Waterfall